



IEP CLARITY CO.

CLARITY FOR PARENTS. CONFIDENCE FOR MEETINGS.

IEP Must-Haves Checklist

A SIMPLE PARENT GUIDE FOR REVIEWING YOUR CHILD'S IEP

✓ 1. PRESENT LEVELS

- Does the IEP clearly explain your child's current strengths and challenges?
- Are academics, behavior, communication, social-emotional, and functional needs addressed?
- Does the information feel accurate and current?

✓ 2. GOALS

- Are goals specific and measurable?
- Can you clearly understand how progress will be tracked?
- Do goals match your child's actual needs?

Watch for vague wording like:

- "improve behavior"
- "make progress"
- "as needed"



✓ 3. ACCOMMODATIONS & MODIFICATIONS

- Are classroom supports clearly listed?
- Does the IEP explain HOW supports will be provided?
- Are testing accommodations included if needed?

Examples:

- | | |
|---|---|
| <input type="checkbox"/> Breaks | <input type="checkbox"/> Read-aloud support |
| <input type="checkbox"/> Visual supports | <input type="checkbox"/> Preferential seating |
| <input type="checkbox"/> Reduced workload | <input type="checkbox"/> AAC/assistive technology |

✓ 4. SERVICES & MINUTES

- Are all services clearly listed with minutes/frequency?
- Does the IEP say where services will happen?
- Are supports specific instead of broad or unclear?

Examples:

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> Speech | <input type="checkbox"/> Specialized Academic Instruction |
| <input type="checkbox"/> OT | <input type="checkbox"/> Behavior Support |
| <input type="checkbox"/> Counseling | <input type="checkbox"/> 1:1 Aide Support |



Remember

You do **NOT** have to sign an IEP immediately during the meeting if you need more time to review and understand it.

✓ 5. 1:1 SUPPORT

- Does the IEP clearly describe WHEN and WHY support is needed?
- Is the support individualized and specific?
- Is supervision/safety clearly addressed if applicable?

Watch for vague wording like:

- "support as available"
- "shared support"
- "when needed"



✓ 6. BEHAVIOR & SAFETY

- Are behavioral concerns clearly documented?
- Is there a Behavior Intervention Plan (BIP) if needed?
- Are safety concerns addressed appropriately?

Examples:

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Elopement | <input type="checkbox"/> Supervision needs |
| <input type="checkbox"/> Aggression | <input type="checkbox"/> Sensory regulation |
| <input type="checkbox"/> Self-injury | |

✓ 7. ASSESSMENTS & TESTING

- Were evaluations explained clearly?
- Do recommendations make sense based on the data?
- Did the team explain areas of eligibility and need?

✓ 8. ESY (EXTENDED SCHOOL YEAR)

- Did the team discuss ESY eligibility?

✓ 9. TRANSPORTATION

- Are transportation supports listed if needed?
- Are safety, medical, or behavioral needs addressed?

✓ 10. PARENT CONCERNS & NOTES

- Were your concerns documented accurately?
- Do meeting notes reflect what was actually discussed?
- Did you receive a copy of the finalized IEP?

IT IS OKAY TO:



ask questions



request clarification



ask for data or examples



request copies of reports/documents



take time before agreeing to changes



IEP CLARITY CO. | Helping parents feel more informed, confident, and prepared when navigating the IEP process. Educational support only. Not legal advice or representation.

